

The following document is a translation of the German:

Bakkalaureus Artium (B.A.) Studium- und Prüfungsordnung der Universität Tübingen für den Bakkalaureus Artium- Studiengang Computerlinguistik am Seminar für Sprachwissenschaft der Universität Tübingen.

This document is intended to give an overview of the B.A. program of Computer Linguistics. The German original is the legally binding document, which must be consulted for questions of rights and responsibilities or any other legal issues.

**BACHELOR OF ARTS (B.A.)
B.A. PROGRAM REGULATIONS FOR STUDYING COMPUTER LINGUISTICS AT
THE DEPARTMENT OF LINGUISTICS AT THE UNIVERSITY OF TÜBINGEN**

¹On the basis of § 19 paragraph 1 sentence 2 Number 10, and § 51 paragraph 1 of the laws for universities, in the form of 1. February 2000 the Rector of the University of Tübingen has decided on the following examination regulations on 1. March 2002.

I. GENERAL INFORMATION

§ 1 Purpose of the B.A. Examination

The Bachelor of Arts constitutes the first professional degree. Through the B.A. examination, it will be determined, whether the student has mastered the basics of Computer Linguistics, has a command of the interrelations of individual areas of Computer Linguistics and whether s/he has acquired the methodical and practical abilities to be competent in his/her profession.

§ 2 The B.A. Degree

Upon passing the B.A. examination, the faculty of Modern Languages will award the Bachelor of Arts degree (B.A.).

§ 3 Course of Study: Commencement, Requirements and Duration. Language of instruction

- (1) In principle, the commencement of the Computer Linguistics program is only possible in the winter semester, since the modules of the undergraduate courses can only be offered on a yearly rotation, beginning in the winter semester.
- (2) The language of instruction for all types of courses (i.e. seminars, lectures, tutorials and practice sessions) of the first two semesters of the four semesters of basic level coursework, of both the major and minor subjects, is English.
- (3) **B.A.-Course of Study (Major)**

¹ For reason of legibility, this document does not always include both the male and female forms. Everything is valid equally for men and women.

- (3.1) The duration of study for the B.A. program of Computer Linguistics (Major), including the B.A. examination, amounts to six semesters. The overall extent of time required for the successful completion of the degree amounts to 72 Semester Weekly Hours (for the rest of this document, the abbreviation SWH will be used).
- (3.2) These six semesters include modules for two semesters in a minor subject and four semesters in a major subject. Two semesters of specializing in the student's major will follow the course of basic studies. After the second semester, there is an obligatory, academic counseling session for the student.
- (3.3) At the end of the second semester, an orientation examination will be required, at the same time as the proof of successful completion of the first module. This examination may be repeated once during the following semester. Those who have not passed the examination by the end of the third semester, lose the right to examination. It is, therefore, imperative for the students not to exceed the allotted time.

For students who have a child under three, living with them, and who are solely responsible for the care of the child, the period for the examination can be extended up to two semesters. The entitlement to this extension expires with the end of the semester during which the conditions cease to apply. The right to the extension ends, at the latest, with the close of the semester in which the child turns four. The student is required to communicate any changes in his or her situation immediately.

For students who are not able to attend classes or complete coursework as expected, because of extended illness or continual physical handicap, an extension of up to two semesters can be granted. The student must provide documentation from the doctor. In cases of doubt, the university may require documentation from their own doctors or from a medical official. The examination committee will decide about the period of extension upon receipt of the (written) petition.

- (3.4) During the B.A. course of study majoring in Computer Linguistics, elements of both applied and theoretical Computer Linguistics are combined. Apart from the choice of course content in the intensive Computer Linguistic course offered in the fourth semester, the course content for both study tracks will be identical for the basic level phase of study. In the course of the upper level phase of study, there is the possibility of specializing in either applied or theoretical Computer Linguistics.
- (3.5) At the end of the fourth semester, the student will be required to present the documentation (*Scheine*) of successful completion of the stipulated course of study. The student will also have a thirty minute consultation, where the student's achievements will be reviewed and suggestions will be offered for a course of study in the upper level phase of study.

The student will have a two semester grace period, after the scheduled deadline according to the examination regulations, in which to successfully complete the coursework and examinations at the intermediate point in the studies. If the coursework is not completed during this time the student will lose his or her right to examination. Therefore this deadline must not be missed.

Under the conditions mentioned in paragraph 3.3, sentences 4 through 10, the student may be granted an extension for the presentation of his or her coursework documentation, until the child turns four. The usual maximum extension is three years. The board of examiners will determine the length of extension upon receipt of written application.

(4) **B.A. Coursework (Minor)**

- (4.1) For the time being, one of three B.A. minors may be chosen for an academic minor: *General Linguistics*, *German Linguistics* or *Slavic Linguistics*. The total timeframe for the successful completion of the required coursework is 30 SWH.
- (4.2) In special cases, the student may take another subject as a minor, if relevant to the concrete academic goals of the student and if the current faculty is also in agreement to allow another subject as a minor. This subject must allow for a valid set of exam regulations and can be studied according to these exam regulations.

(5) **Additional acquisition of qualifications**

In addition to the major and minor courses of study, 16 SWH will be set aside to acquire supplemental qualifications of other subject related areas. These activities may be other extra-curricular courses or training opportunities.

§ 4 Allowances for the duration of studies, academic performance and completion of examinations

- (1) The coursework and examinations completed in a comparable program, within the area where the federal guidelines for universities apply, will be counted automatically.
- (2) Coursework and examinations in other courses of study will be counted, in as far that equivalency is determined. Equivalency can be determined if the study duration, academic performance and completion of examinations, to all intents and purposes, correspond in extent, content and standards to those of the Computer Linguistics department at the University of Tübingen. Additionally, a complete examination and assessment of comparability must be performed. The assessment of study duration, academic performance and completion of examinations outside the area, where the federal guidelines for universities are in effect, for Computer Linguistics, must be in compliance with the equivalency arrangements that were approved from the conference of the Ministry of Education and the Arts and the Office of the Rector of the university, as well as in compliance with agreements between partner universities.
- (3) Paragraphs 1 and 2 apply accordingly for duration of study, academic performance and completion of examination in government approved foreign study programs and professional academies.
- (4) Relevant professional activity will be counted.
- (5) The grading system of academic performance will be transferred in as much as the two grading systems are comparable, and included in calculating the grade point average. In the case of incomparable grading systems pass (*bestanden*) will be entered.

- (6) In accordance with the conditions in paragraphs 1 through 3 entitlement depends on assessment. The assessment of study duration and academic performance that was attained within the area where the federal guidelines for universities apply, follow officially. Students must present the required documents for assessment.

§ 5 Evaluation of student performance

- (1) Student progress throughout the individual periods of the course of study are assigned points indicating performance following the European point system (ECTS). They reflect both importance of the session as well as the workload which each course required, in proportion to all of the student's achievements in an academic year. The distribution of the points is given in the table below.
- (2) The points will be distributed only after successful completion of a course. *Successful completion* is defined when the student performance has been graded as *sufficient* or better.
- (3) The grades for the individual examinations are determined by the respective examiner. The following grading system will be used for the evaluation of the examinations:
- 1 = very good = excellent performance
 - 2 = good = above average performance
 - 3 = satisfactory = average performance
 - 4 = sufficient = meets requirements despite flaws in performance
 - 5 = insufficient = does not meet requirements because of serious flaws in performance

To differentiate the assessment of grading, a grade may be raised or lowered by 0.3 points, excluding the grades: 0.7, 4.3, 4.7, and 5.3.

The above mentioned grading system can be interpreted to the ECTS in the following table.

<i>ECTS-Grade</i>	<i>German Grade</i>	<i>ECTS-Definition</i>
A	1,0 - 1,5	Excellent
B	1,6 - 2,0	Very Good
C	2,1 - 3,0	Good
D	3,1 - 3,5	Satisfactory
E	3,6 - 4,0	Sufficient
FX/F	4,1 - 5,0	Fail

- (4) If a grade for a particular subject is determined from several papers or examinations, the grade will be calculated from the average of the grades for the evaluated coursework. In this case, only the first place after the decimal point will be considered. Any additional places after the decimal point will be disregarded without rounding. The grades for the subjects are:
- an average grade of 1.5 or better = very good
 - an average grade of 1.6 to 2.5 = good
 - an average grade of 2.6 to 3.5 = satisfactory

an average grade of 3.6 to 4.0 = sufficient
an average grade of less than 4.1 = insufficient, fail.

- (5) The grade point average will be compiled for the final grade of the end of the study examination process. The particulars of these regulations may be found in sections 13 and 15 of this document.

§ 6 Examinations Committee

The Examinations Committee for the Bachelor of Arts degree is the same board responsible for the Masters degree examination. The regulations of the M.A. examination of the department of Neo-Philology apply in the as cited in the current version.

§ 7 Implementation of Examination and Examiner

- (1) The academic papers and examinations in the basic and upper level courses will be assigned and graded by the instructors of the chosen course of study. If he or she is unable to carry out the coursework assignments and evaluations, the chairperson of the examinations committee will appoint another member of the academic personnel, who is involved with the teaching B.A. program.
- (2) The *Scheine*, i.e. certificates verifying completion and indicating the grade of term papers and examinations, done in the individual courses, the B.A. thesis and as well as the oral examination in the upper-level studies will be judged in writing. The oral examination will be held in the presence of a committee member. Only professors and academic colleagues with a long record of successful teaching may be appointed as examiners, if they have been awarded the authority to sit as examiner. Only a department member who has at least earned a Bachelor of Arts degree or a has reached a comparable level in his or her studies, may be summoned to act as witness the course of the examination to take notes, which will later be signed by the examiner and witness.
- (3) The examiner and the witness are sworn to confidentiality.

§ 8 Failure, withdrawal, cheating and violation of regulations

- (1) The candidate will fail the examination if he or she fails to appear for an examination or withdraws from the examination without a valid reason. The same holds true if he or she does not complete the written work for the examinations process within the previously indicated time allotment.
- (2) The valid reasons for the withdrawal or the defaulting of the examination must be immediately submitted, in writing, to the chair person of the examinations committee, and must be credible. In the case of illness, submission of documentation may be required. In so far as what concerns:
 - 1) the examination timetable from the initial registration,

- 2) the possibility to repeat the examinations ,
- 3) the reasons for failing (defaulting) the examinations, and
- 4) the adherence to the timetable of the duration of the examinations

the policies are the same regarding the illness of a child of the examinee, who is predominantly responsible for the child's care. Should the chairperson accept the given reasons, then he or she will set a new date for the examination and give a written notice to the examinee.

- (3) Should a candidate attempt to cheat on an examination or consult materials during the examination process which have not been approved, the examinee will receive a failing grade of 5.0. A candidate, who has committed an offence against the examination regulations, will be excluded from that phase of the examination, and has failed that part. In serious cases, the candidate can also be excluded from the right to continue with the examination process.
- (4) The candidate can demand, within 14 days, that the decision according to paragraph 3 sentences 1 and 2 about the exclusion from pursuing the B.A., be investigated. The candidates must be given written notice of incriminating decisions immediately and be given reasons for these decisions and provided with a statement of legal rights.

II. EXAMINATION IN THE B.A. –COURSE OF STUDY

A. as a major

§ 9 Admissions

- (1) Those admitted to the B.A. examination in Computer Linguistics are those who:
 1. have the general German *Hochschulreife* certificate or a secondary school leaving certificate, acknowledged by the state to be equivalent to the conditions for the German *Hochschulreife*,
 2. have successfully completed the six semesters in accordance with the study plan, not including the B.A. thesis, and has acquired 93 university credits,
 3. have successfully completed an academic minor in accordance with the respective requirements,
 4. have furnished confirmation of participation in separate courses or organized events connected with extra-curricular professional oriented qualifications, comprising at least 16 SWS respectively 24 credits,
 5. have submitted their *Studienbuch* (University document book),
 6. have undergone the orientation and the intermediate examination processes,
 7. have presented a topic, for a B.A. thesis, which is related to the upper level course of study and has been approved by the responsible instructor and,

8. if applicable, have submitted requests for a desired examiner,
 9. have not lost the right to examination in the B.A. Computer Linguistics program.
- (2) A written application for admission must be submitted to the chairperson of the examination committee.
 - (3) The candidate can consider him/herself admitted if he or she has not received a rejection notice within two weeks. The admission must be declined if the admission requirements are not met. Other reasons for denied entrance can not be detailed here. Reasons for rejection will be given in writing.

§ 10 Type and extent of the B.A. examination

- (1) The B.A. examination consists of the Bachelor's thesis mentioned below in section 11, paragraph 3 and of the documentation of completed coursework mentioned in section 11 paragraph 2: written or oral examinations for the upper level coursework as well as a short software internship.

§ 11 Content and type of required coursework

- (1) During the basic level studies, the details and deadlines, of the required coursework and examinations, must be communicated by the course instructor, to all of the students participating in the course, at the beginning of the semester.
- (2) During the upper level studies, students are required to participate in two upper level, thematically varied courses as well as a software internship. In the upper level courses, students must complete courses with different coursework requirements (e.g. examinations vs. written academic papers).
- (3) In one of the two upper level courses, the a term paper of a maximum of 25 pages will be required. The paper should show that the author is able to work independently with a problem in the area of discussion, employing scientific methods and can effectively present the conclusions.

A period of 6 weeks will be allowed for the B.A. thesis at the end of the semester in which the upper-division course is being attended. The written report about the B.A. thesis should be handed in within four weeks of the confirmation of the choice of thesis topic.

If the thesis receives a non-passing grade (less than 4.0) the candidate may petition for the chance to do another thesis. In this case a new topic must be chosen. The request to do another thesis must be made within four weeks after the communication of the non-passing grade on the first report. The timetable for the second thesis is six weeks. A third thesis, in the case of a failing grade on the second thesis, is not possible.

- (4) In the other upper level course, the student must take either a three hour written examination or a thirty minute oral examination. The written examination, as well as

the oral examination, will deal with the material covered in the seminar. The choice of the type of examination is the student's decision and must be submitted in writing six weeks before the semester's end to the instructor.

- (5) The software program may be in arrangement with a colleague, who is authorized for examinations, to supervise the internship in the Linguistics department or the internship can be done abroad if it falls within the professional perimeters. 160 working hours are required for the internship. The student must present a written account (maximum 10 pages) and a 20 minute oral presentation, about the internship, to the apprenticeship supervisor.

§ 12 Repeating the coursework and examinations

- (1) If the student does not receive a passing grade on their coursework or examination, the student may repeat the examination do the coursework one more time. This is possible for only one of the courses during the basic level courses. A date will be assigned for repeating the examination or a new deadline set for handing in the coursework, and will be promptly communicated to the student. The student must have passed the examination or completed the coursework by the beginning of the following semester.
- (2) In the event that the student does not pass this examination or successfully complete the coursework, the student's only option is to repeat the examination or coursework by repeating the course. This possibility to repeat the course can be done once during the lower-level studies. The examination may only be given in the semester in which that course is offered. Whoever has not passed the course by this time, loses the right to sit the examination or do the coursework, since this extends past the grace period. It will then be up to the examination committee to decide on the continuation of the candidate in his or her studies. Section 8 paragraph 2 applies to this case.

A second opportunity to repeat the course is excluded during the upper level studies.

§ 13 Grade Point Accumulation

The overall grade of the B.A. degree will be calculated from an average of all of the students grades. The weighting of individual grades for the course examinations will correspond to the number of credits that the course is worth.

§ 14 Transcript, awarding of the B.A. degree

- (1) If the candidate has met all of the requirements for the B.A. degree, then the student will be given a transcript.
- (2) The transcript will contain the grades from the individual courses (basic level courses, B.A. thesis, the written or oral examination, and the grade of the software internship) and also include the intermediate examination grades of the minor and the accumulative grade point average of the BA studies.

- (3) The transcript will be signed by the chairperson of the examination committee and stamped with the seal of the department. The diploma will indicate the date that the last examination was successfully completed.
- (4) Along with the transcript, the diploma will be presented, bearing the date of the transcript. Upon the presentation of the diploma and transcript, the academic degree is awarded.
- (5) The diploma will be signed by the chairperson of the examination committee and stamped with the seal of the department.
- (6) Should the student not have successfully completed the B.A. examination, the chairperson of the examination committee will issue written notice. The chairperson will also indicate whether it is possible, and to what extent, the insufficient coursework may be made up, as well as when it can be made up. The notice must be provided with a statement of legal rights.
- (7) If the B.A. requirements have not been successfully completed, the chairperson of the examination committee will give written notice to the candidate, which must be provided with a statement of legal rights. Upon arrangement, and the submission of the matriculation confirmation, the chairperson will additionally supply a written statement, indicating that the B.A. requirements have not been fulfilled, while listing the fulfilled as well as the unfulfilled requirements.

B. as a Minor

§ 15 B.A. Coursework for Subject Minor

The B.A. academic papers and examinations for the subject minor is done during the individual courses. The overall grade will be calculated from an average of all the accumulated grades. The grades of the courses will correspond to the value of the individual course and weighted with respect to the assigned number of credits.

III. FINAL CLAUSE

§ 16 Invalidity of examinations

- (1) Should the examinee have cheated and this fact is discovered after presenting the transcripts, the examination committee reserves the right to retract the grade for the area of study in question and mark the records with a failing grade, either entirely or in part.
- (2) If the conditions of accreditation for the examination process, are not satisfied, without intent from the examinee to cheat, and this fact is discovered after the distribution of the transcript, the deficiency can be made up through the successful completion of those requirements. If this was done deliberately by the examinee, then the examination committee could fail the examinee.

- (3) The examinee must be given an opportunity to give a statement before the decision the is made.
- (4) The incorrect transcript must be withdrawn in the event that a new transcript is given out. Along with the withdrawal of the transcript the B.A. diploma will also be withdrawn, if the committee fails the examinee for cheating. A decision, in accordance with paragraph 1 and paragraph 2 sentence 2, is not possible after a period of 5 years from the date on the transcript.

§ 17 Viewing of the examination files

- (1) The candidate must be granted the opportunity to view the relevant files upon arrangement.
- (2) Arrangement of the inspection, after the distribution of the transcript, is to be made by the chairperson of the examination committee as well as the place and time.

§ 18 Come into effect

These regulations take effect on 1. October 2002.

IV. INDEX

1. B.A. Course of Study in Computer Linguistics as a Major (72 SWH or 108 credits)

1-2 Semester (24 SWH / 36 credits):

<i>Sem.</i>	<i>Course name</i>	<i>Type of course</i>	<i>SWH</i>	<i>Credits</i>
1.	Data structure and algorithms for language processing	BM + PS	4 + 2	9
	Introduction to Computer Linguistics	Intro	2	3
	Introduction to Mathematics for Linguists	BM + PS	2 + 2	6
2.	Computer Linguistics I – Parsing	BM	4	6
	Programming course Computer Linguistics I	BM + PS	4 + 4	12

3-4 Semester (24 SWH / 36 credits):

<i>Sem.</i>	<i>Course name</i>	<i>Type of course</i>	<i>SWH</i>	<i>Credits</i>
3.	Computer Linguistics II – Text technology and quantitative methods	BM	4	6
	Programming course Computer Linguistics II	BM + PS	4 + 4	12
4.	Extension course Computer Linguistics ² : Grammar Formalisms for computer Linguistics (focus on <i>applied Computer Linguistics</i>) <i>or</i> Formal language and Grammar Formalisms (focus on <i>theoretical Computer Linguistics</i>)	BM + PS	4 + 2	9
	Programming course Computer Linguistics III	BM + PS	4 + 2	9

Upper-division Studies (24 SWH / 36 credits):

1. Software Internship (8 SWH / 12 credits);
2. 2 Upper-division courses from the area of Computer Linguistics (e.g. Computer Lexicography, Information Retrieval, Logic, Mechanical Translation, Mathematical Methods, Text Technology):
 - 1 Upper-division course with B.A. thesis (10 SWH / 15 credits)
 - 1 Upper-division course with either written or oral examination (6 SWH / 9 credits)

2. B.A. Minor German Linguistics (30 SWH or 48 Credits):

<i>Sem.</i>	<i>Course Name</i>	<i>Type of course</i>	<i>SWH</i>	<i>Credits</i>
1.	Introduction to Linguistics	BM	6	9
	Introduction to German Linguistics ³	BL	2	3
2.	Program Module A <i>or</i> B	PM	6	9
	Basic Level Course	BL	2	3
3.	Program Module A <i>or</i> B	PM	6	9

² See § 3 paragraph 3.4.

³ In the first semester, Introduction to German Linguistics can be replaced with a language course: German for foreign students and academic writing in English course for German students.

	Basic Level Course	BL	2	3
4.	Program Module C	PM	4	6
	Instruction for Academic Writing (Term paper required)	BL	2	6 ⁴

Module A: German Syntax

Module B: German Phonetics and Phonology *or* German Morphology

Module C: Semantics *or* Pragmatics

Each module consists of a combination of different types of courses (e.g. lecture, basic level course, practice session or tutorial). The structure modules A and B can be selected in any order. One of the additional courses in the second and third semester must be selected from the area of German Language History (*German Grammar: synchronic & diachronic*) or from the area of the language comparison (*Contrastive Germanic Languages*). Courses equivalent in content from General Linguistics can fill this requirement.

In the first academic year the courses can be taken alternatively in either English or German. Starting from the second academic year the instruction language is German. The ability of German students to communicate academically in both spoken and written English, however, continues to be expected and periodically verified. Any necessary development of ability in German or English is taken into account in the SQ part of the studies (see supplemental qualifications).

3. B.A. Minor Slavic Linguistics (30 SWH or 48 Credits):

<i>Sem.</i>	<i>Course Name</i>	<i>Type of course</i>	<i>SWH</i>	<i>Credits</i>
1.	Introduction to Linguistics	BM	6	9
	Language Course	LC	2	3
2.	Program Module A <i>or</i> B	PM	6	9
	Language Course	LC	2	3
3.	Program Module A <i>or</i> B	PM	6	9
	Language Course	LC	2	3
4.	Program Module C	PM	2	3
	Instruction of Academic Writing (Term paper required)	BL	2	6 ⁵
	Language Course	LC	2	3

Module A: Morphology of the chosen Slavic Language

Module B: Phonetics, Phonology and Graphemes *or* Syntax of the chosen Slavic Language

Module C: Pragmatics *or* Corpus Linguistics

Introductory and continuation modules usually include practice sessions or tutorials to the extent of 2 SWH. The structure modules A and B can be selected in any order.

6 SWH of additional minor-related SQ activities are to be fulfilled (throughout the four semesters); see under supplemental qualifications.

⁴ 3 credits for the course Academic Writing and 3 credits for the term paper.

⁵ See note 4.

Languages, which can be selected, include Russian (previous knowledge required), Polish, Czech, Serbian/Croatian/Bosnian and Slovenian. Anyone with a Slavic language as native language, must fulfill the language requirements with German or English. Any necessary development of ability in German or English is taken into account on the SQ part of the studies.

4. B.A. Minor General Linguistics (30 SWH or 48 credits):

The courses of the first year of study will be held in English.

<i>Sem.</i>	<i>Course Name</i>	<i>Type of course</i>	<i>SWH</i>	<i>Credits</i>
1.	Introduction to Linguistics	BM	6	9
	Introductory Course for Linguists	BL	2	3
	<i>or</i>			
	Languages of the World			
2.	Introduction to a core area	PM	6	9
	Supplemental course	BL	2	3
3.	Introduction to another core area	PM	6	9
	Supplemental course	BL	2	3
4.	Basic Level Course Elective	BL	2	3
	Tutorial: Academic Writing	PS	2	6 ⁶
	Structure of a language (not English or German)	BL	2	3

Comments:

1. Core areas of General Linguistics include:

- Syntax
- Phonology/Phonetics
- Morphology
- Semantics/Pragmatics

2. Extent of Introductory courses

Possible types of courses include: lectures, basic level courses and practice sessions/tutorials. A total of 6 SWH from these courses, are open to choice.

3. Introduction to Linguistics

Introductory courses in English and German will take place concurrently. According to agreement, these courses will be recognized for the B.A. minor: General Linguistics.

4. Supplemental courses

Can be chosen from the following list:

⁶ See note 4.

- Continuation of an introductory course in a core area
- Continuation of a core area: (Phonology/Phonetics II, Syntax II, Morphology II, Semantics/Pragmatics II)
- An elective from a basic level course

The modules will be available according to space availability. Equivalent courses from other B.A. programs or from other departments may be recognized upon agreement.

5. Structure of a Language (not German or English)

This academic activity should be fulfilled by internships, host professors or attending other departments or courses in other programs.

5. Selection area (SQ) during the basic level study

For the whole course of study, 16 SWH (24 credits) of supplemental qualifications (SQ) must be covered. Herein, there is a mandatory area according to the minor (above all language requirements), and in addition a selection area for the overall course of study. Language courses and internships country of a foreign language, in any case, are expected and weighted double the home credit value of the respective course load.

5.1 Major

10 or 15 SWH of electives are usually required in the subject area of the major. Possibilities include:

- Practice sessions or compact courses for subject related such as Electronic Publishing, Programming Languages, Web Design, Data Security, Internet services, Information Systems, Databank-Application, CD-Rom creation
- Practice sessions for mastering both spoken and written German or English (choice of Orthography, Speaking, or Academic Writing)
- 4-week professional training or a career options workshop
- Choice of appropriate course or training session, relevant to subject studied

5.2 B.A. Minor German Linguistics

Requirements for the B.A. minor German Linguistics:

Requirements	SWH	Credits
1. Verification of language ability, corresponding to the following courses: 1.1 German as a foreign language I-IV (for foreign students; 4 x 2 SWH) 1.2 Academic English (for German Students)	max. 4 2	max. 6 3
2. Verification of knowledge of another Germanic language to the extent of course I, II; 2 x 2 SWH)	2	3
3. Supplemental qualification activity, relevant to the minor (at least 2 SWH)	2	3

Of the 6 SWH required for the minor related SQ part of the studies, 4 SWH can be fulfilled by the language requirements in 1.1 (for foreign students) or 1,2 (for German students). Beyond that courses attended in 1.1 (up to 4 SWH) as well as the attendance of the courses in 1.2 (up to 2 SWH) will possibly be figured into the total 16 SWH SQ. In addition this, 2 SWH must be fulfilled in SQ relevant to the minor subject.⁷

If students can elsewhere show the language ability required in 1.2 (responsible persons in the department of the minor course of study will decide equivalency), the 6 SWH of SQ requirements may be fulfilled in an area of their choice.⁸

Usually 4-6 SWH of SQ must be completed each academic year, in which the acquisition of the necessary language ability has begun. (1.2 is required in the first semester. 1.1 and fulfillment the minor specific SQ requirements must be completed by the end to of the fourth semester).

5.3 B.A. Minor Slavic Linguistics

Requirements for the B.A. minor in Slavic Linguistics:

Requirements	SWH	Credits
1. Verification of language ability, corresponding to the following courses:		
1.1 German as a foreign language I-IV (for foreign students; 4 x 2 SWH)	max. 4	max. 6
1.2 Academic English (for German Students)	2	3
2. If Russian is chosen ⁹ , acquired language ability, corresponding to the level of the following courses:		
- Russian I	8	12
3. Supplemental qualification activity, relevant to the minor (at least 2 SWH)	2	3

Of the 6 SWH required for the minor related SQ part of the studies, 4 SWH can be fulfilled by the language requirements in 1.1 (for foreign students) or by courses in the chosen Slavic language, which count toward the requirements named in 3. Additional courses attended referenced in 1.1 (up to 4 SWH) as well as the attendance of the course referenced in 1.2 (up to 2 SWH) and language courses in the chosen Slavic language (up to 4 SWH) may count toward the requirement of 16 SWH of SQ. In addition this 2 SWH must be fulfilled in SQ, relevant to the minor subject.¹⁰

⁷ Areas of choice of SQ for minors in German Linguistics should include:

Continuation Courses in a Germanic Language (not German or English)	2 x 2 SWH
Internship in German as a Foreign Language	2 x 2 SWH
Practice sessions for mastering spoken and written German (choice of Orthography, Free Speaking, Production of an Academic Text)	2 x 2 SWH
4 week vocational internship or career option workshop	2 x 2 SWH
A suitable subject related activity open for choice	2 x 2 SWH

⁸ 2 SWH correspond to 3 credits for internship done abroad and language courses in Germanic languages (not German or English).

⁹ The rest of the Slavic languages (Polish, Czech, Serbian/Croatian/Bosnian and Slovenian) can be studied without prior knowledge.

¹⁰ Areas of choice of SQ for minors in Slavic Linguistics should include:

If students can elsewhere show the language ability required in 1.2 (responsible persons in the minor course of study will decide equivalency), the 6 SWH of SQ requirements may be fulfilled in an area of their choice.¹¹

Usually 4-6 SWH of SQ must be completed each academic year, in which the acquisition of the necessary language ability has begun. (1.2 is required in the first semester. 1.1 and fulfillment the minor specific SQ requirements must be completed by the end to of the fourth semester).

5.4 B.A. Minor General Linguistics

- Academic work in the international, linguistically mixed team.
- For anglophone foreigners: Mastering of academic German speech and writing. For the remaining class participants: Mastering of academic English speaking and writing.
- Starting from the second semester, English and German are used equally in discussions.
- Reading and understanding of structure of a non--school language (recognition and evaluation of appropriate language courses).
- One academic semester, a language course or an internship abroad is strongly recommended.
- Foreign stays count toward the SQ. Occupation practical courses count toward the SQ.

Requirements for foreigners without previous knowledge of German:

<i>Requirements</i>	<i>SWH</i>	<i>Credits</i>
German as a Foreign Language I-IV	4 x 2	max. 6

Requirements for German-speaking students:

<i>Requirements</i>	<i>SWH</i>	<i>Credits</i>
Academic English	2	3
Language course in a language not taken in the secondary school	3 x 2	3

Continuation Courses in a Slavic language	2 x 2 SWH
Practice sessions for mastering spoken and written German (choice of Orthography, Free Speaking, Production of an Academic Text)	2 x 2 SWH
4 week vocational internship or career option workshop	2 x 2 SWH
Choice of elective, relevant to subject	2 x 2 SWH

¹¹ 2 SWH correspond to 3 credits for internship done abroad and language courses in Slavic languages 5credits.